

## **CAMPUS ANIMAL RESOURCES SERVICES AGREEMENT FOR INVESTIGATOR ANIMAL CARE**

This document summarizes the agreement between Campus Animal Resources (CAR) and the listed investigator regarding provision of husbandry care and veterinary services in the designated facility/housing room.

Investigator(s): \_\_\_\_\_

Protocol(s): \_\_\_\_\_

Facility and Room(s): \_\_\_\_\_

Protocol Expiration Date: \_\_\_\_\_

### **Check all of the following animal services to be performed by the investigator:**

- ☐ Regulated feeding
- ☐ Regulated watering
- ☐ Provision of special diets (e.g., powdered diet, agar diet)
- ☐ Specialized environmental enrichment
- ☐ Use of hazardous agents; and/or
- ☐ Cage cleaning variations
- ☐ Other: \_\_\_\_\_

**Outlined below are the agreed upon services that will be rendered by the CAR staff members in this area, and the responsibilities of research users for the specific rooms:**

### **CAR husbandry staff access:**

- If the area is under restricted access within a CAR facility, CAR staff will have access every day. If necessary, this can be designated between the hours of \_\_\_\_\_, in order to perform animal care observations and health checks. CAR staff may need to open cages to make their assessments. If a CAR staff member needs to review animal health issues during the restricted period, we may request the presence of a laboratory member.
- If the area is not under restricted access within a CAR facility, CAR staff will access the room on a routine daily schedule that complies with typical CAR practices and procedures for husbandry and veterinary care.

### **CAR veterinary staff access:**

- Veterinary staff must have ready access to animals for any animal health concern. At a minimum, once weekly vet checks will be performed by a member of the CAR veterinary team.
- Veterinary visits can be arranged to the best of both parties' ability to abide by the laboratory restriction in place for room entry.

### **Investigator responsibilities:**

- CAR will provide a specific "**Activity Sheet for PI Care**" for each laboratory that will be posted on the door and be replaced every month. It will serve as a check sheet for the animal care staff and the research lab to ensure that daily health checks and all husbandry tasks are completed by the responsible/assigned parties.
1. CAR will visually observe each cage every day, including weekends and holidays, and record that the observations for health, adequate food and water levels have been completed on the daily room log:

- I. Certain cages have PI-care special needs for food and water requirements (and CAR will conduct cage changes) as designated by an orange FLAG;
  - II. Certain cages are completely maintained by research staff (to include cage changes and food/water delivery) as designated by an orange FLAG.
2. When PI staff provide food or water ad libitum to rodents, research staff are not required to check animals daily. In this situation, PI staff must highlight dates in advance of when they will check the animals. Information is to be placed on the Activity Sheet for PI Care so that CAR staff are aware of the lab's oversight.
- Research staff are to respond to CAR staff requests for PI-care action within 2 hours, including nights, weekends, and holidays. If there is no response from research staff, CAR staff will contact supervisors and/or veterinary staff for guidance on providing animal care.
  - Emergency contact information for research personnel, including contact information during non-business hours are to be posted prominently in each room.

Changes to this plan may be proposed by either CAR or the research team through written notification to the other party, at which time a new agreement will be negotiated to replace the existing arrangement.

**Please note: failure to provide adequate husbandry for animals as described in the written plan may result in revocation of such privileges and care for the animals will become the responsibility of CAR.**

Service Plan Approved on:

\_\_\_\_\_  
Date

CAR Veterinary Staff signature:

\_\_\_\_\_

CAR Operations Staff signature:

\_\_\_\_\_

Principal Investigator signature:

\_\_\_\_\_

Lab representative (optional):

\_\_\_\_\_